



Institutional Official: Selection and Responsibilities

Policy

- Boston Children's Hospital assigns responsibility for the Human Research Protection Program to an official with the appropriate authority to ensure the implementation and maintenance of a program of excellence.

Purpose

This policy establishes the method by which the Institutional Official is selected, and outlines the major responsibilities of the position.

Procedure

Selection

The President and Chief Executive Officer of Boston Children's Hospital is responsible for selecting the Institutional Official.

Responsibilities

The responsibilities of the Institutional Official are as follows:

- Assuming, on behalf of the institution, the obligations of the federal Assurance of Compliance for the Protection of Human Subjects
- Implementing the obligations of an institutional official within the scope of applicable regulations and accreditation standards
- Setting the "tone" for an institutional culture of respect for human subjects by effectively communicating the importance of human subject protections, and by demonstrating on an ongoing basis a strong commitment to human subject protections at Boston Children's Hospital
- Possessing a thorough knowledge of the human subject regulations
- Serving as a point of contact for the Office of Human Research Protections (OHRP)
- Meeting periodically with the Chair of the Institutional Review Board (IRB) and the Director of Clinical Research Compliance
- Providing the IRB and the Human Subject Education and Quality Improvement Program with the necessary resources and staff
- Supporting the implementation of IRB decisions
- Ensuring effective, institution-wide communication of and access to human subject information
- Encouraging participation in human subject educational activities

- Communicating with and advising other senior management representatives, the Chief Operating Officer, and the President and Chief Executive Officer on human subject protection issues as they pertain to Boston Children’s Hospital

Related Content

None Identified

Document Attributes

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